# Form 17 Application for Approval of Valuator/Approved Person (*regulation 46*)

1.	General Information	
Per	sonal Details	
1.1.	Title and surname:	
1.2.	Full first name(s):	
1.3.	Any other name(s) or surname(s) by which you have been previously known:	
	Surname:	
	Name:	

# **Contact Details**

1.4.	Primary residential address:
1.5.	Postal address:
	•••••••••••••••••••••••••••••••••••••••
1.6.	Current physical addresses (if different):
1.7.	Telephone
	number:

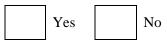
1.8.	Fax:				
1.9.	Cell phone/Mobile phone:				
1.10.	Email address:				
1.11.	Website:				
Identit	ty				
1.12.	Date of birth (dd/mm/yyyy):				
1.13.	Place and country of birth:				
1.14.	Botswana or other country's National Identity Document Number (or equivalent):				
	[Include a certified copy]				
1.15.	Passport number:				
	[Include a certified copy]				
	Country of issue:				
	Expiry date (dd/mm/yyyy):				
2. Q	ualifications				

**2.1.** Please provide a list of your qualifications, including the year when the qualification was attained and the institution with which it was obtained

Qualification	Date granted	Granting Institution

[Please note that certified copies of academic qualifications must be submitted with this application form.]

- 3. Membership
- 3.1. Are you a member of a professional body?



**3.2.** If YES, indicate the following:

Membership of a professional body	Date granted	Name of institution/ professional body

[Please note that certified copies of membership certificates must be submitted with this application form.]

**3.3.** Are you a member in a good standing?

**3.4.** If NO, please provide complete details of any complaints or disciplinary action taken against you:

# 4. Experience

Period	Name of entity	Nature of business (life business, business etc.)	Nature of experience gained

**4.1.** Provide a description of your actuarial or other relevant experience in the last five years. Include details of the following:

# 5. Business Interests

# **5.1.** Declare the full extent of your business interests:

Name of entity / institution	Type of institution	<b>Percentage interest in the entity /</b> <b>institution</b>
	Name of entity / institution	Name of entity / institution  Type of institution

- 6. Conduct
- 6.1. Please list any previous or pending charge, arrest, indictment or conviction against you and include the following details of the offence\*:

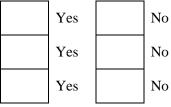
Date of conviction	Issuing court	Penalty imposed	Details

\* The following offences should not be included:

- Any offence committed prior to the age of 18 years, unless this was in the last ten years
- All road traffic offences for which a fine was levied
- Any political offence for which you have been granted political amnesty

#### 6.2. Have you ever been subject to any of the following actions by a regulatory authority?

Received serious criticism	
Received a warning relating to future conduct	
Been made subject of a court order	



If YES, please indicate each disciplinary proceeding or action to which you are, or have been subject to. Indicate the authority initiating the proceedings, the type of action being taken (e.g. censure), the current status of the action and the date of disposition, if any.

Period	Name of Regulatory Authority	Proceedings	Nature of action taken	Disposition

6.3. Has any professional body to which you have belonged in the past ever found that you have conducted yourself unprofessionally?

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	Yes		No			
If YES, please provide the particulars:						
				•••		
		•••••		•••		
If YES, summarise the complaints and findings of the disciplinary panel:						
If YES.	summaria	se the co	mplaints and findings of the disciplinary papel:			
If YES,	summaris	se the co	omplaints and findings of the disciplinary panel:	••••		
If YES,	summaris	se the co	omplaints and findings of the disciplinary panel:	· · · · · · ·		
If YES,	summaris	se the con	mplaints and findings of the disciplinary panel:	· · · · · · · · · · · ·		
If YES,	summaris	se the con	omplaints and findings of the disciplinary panel:	· · · · · · · · · · · · · · ·		

6.4. Where relevant, indicate if you hold a valid practising certificate with a professional body. Have you ever held a practising certificate that was subject to any conditions? If so, please provide particulars.

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Diam	Indicate if you have ever been subject to any of the following actemployer:						
DISI	Dismissal from employment			Yes	No		
The subject of disciplinary proceedings				Yes	No		
If YES, please provide details of any such action:							
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Have	you ever be	en barred fro		• •			
Have	you ever be	en barred fro					
Have	_						
	Yes	No	-				
	Yes		-				
	Yes	No	-				

 **6.8.** Have you ever applied for approval as a valuator, approved person, or similar in Botswana or any other country and been declined.

Yes
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If yes, please give details:

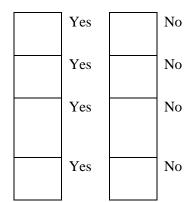
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### 6.9. Have you ever been:

Removed from office of trust as a result of misconduct

Convicted of any offence involving dishonest (including fraud, theft, forgery, or perjury)

Convicted of an offence in connection with the formation or management of a joint stock company, limited liability company or company or corporation



Disqualified by the court to be a director of any company

[Only include convictions that resulted in a fine of P15,000 or more, or where you were imprisoned for at least six months without the option of a fine]

Please give a brief description of the matter, as well as any sentence imposed by the Courts.

**6.10.** Have you ever been a director or controlling shareholder of an institution when it was liquidated or placed under judicial management?

Yes No

### 7. Other Information

**7.1.** Include any other information or documents that are relevant to your application.

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### 8. Certification

I certify, to the best of my knowledge, that the information given in the answers to the above questions are complete, accurate and true and not misleading in any respect.

Signed on this ..... day of .....

Full Name: .....

Signature of Applicant

# OFFICIAL DATE STAMP